Missouri PSC Public Service Commission

JOB OPPORTUNITY

SUNSHINE & RECORDS ATTORNEY (Part-Time)

The Missouri Public Service Commission (PSC) is seeking a part-time attorney for the position of Sunshine and Records (Litigation) Attorney in our Jefferson City office. This attorney must be able to handle records requests with limited supervision and be the primary attorney contact for the commission in all aspects of the Commission's commitment to government transparency and accountability, ensuring that citizens can access Commission public records and participate in civic processes while balancing legal, confidentiality, privacy and security concerns relating to the production of those records.

Job Posting Number: GC061126

Salary: Salary for the Sunshine & Records (Litigation) Attorney is $44.95 per hour with the potential for optional prorated benefits.

Job Location: This position is located at 200 Madison Street, Jefferson City, MO 65102

Why you'll love this position:

The Missouri Public Service Commission regulates investor-owned electric, natural gas, steam, water and sewer utilities in Missouri, in addition to manufactured housing. We ensure that Missourians receive safe and reliable utility services at just, reasonable and affordable rates.

What you'll do:

- Perform, and supervise the performance of, basic and advanced legal functions including answering and processing open records requests, research and drafting, memos and letters in various legal issues in this area.
- Maintain interdisciplinary communications with other departments, reviewing and compiling documents, stressing responsiveness to requesting parties, and other duties as assigned.
- Participate in the day-to-day responsibilities of the General Counsel's Office, including its representation of the Commission in litigation, support to the technical Staff, responses to public inquiries, rulemaking and legislative activities and supervision of a broad range of legal and regulatory activities under the direction of the General Counsel.

- Work cooperatively with the General Counsel in managing the General Counsel's Office, making and implementing future planning, and developing strategies and policies.
- Provide sound legal analysis and well-drafted documents under sometimes demanding deadlines.
- Position may require some in-state travel.

All you need for success:

Minimum Qualifications

- Juris doctorate degree and admission to practice law in Missouri and be a member in good standing of the Missouri Bar.
- Must have at least 5 years of civil or administrative litigation experience.
- Knowledge of civil practice and procedure is required.
- Experience in public utility regulation is preferred, but not required.
- Experience required in general litigation.
- Experience in administrative law, and/or government regulation of private enterprise preferred.
- Excellent legal reasoning and writing skills.

More reasons to love this position:

The State of Missouri offers an excellent benefits package that includes a defined pension plan, generous amounts of leave and holiday time, and eligibility for health insurance coverage. Your total compensation is more than the dollars you receive in your paycheck. To help demonstrate the value of working for the State of Missouri, we have created an interactive Total Compensation Calculator. This tool provides a comprehensive view of benefits and more that are offered to prospective employees. The Total Compensation Calculator and other applicant resources can be found at https://pers.oa.mo.gov/applicants.

If you have questions about the position, please contact:

pscjobs@psc.mo.gov

To be considered for this position, please submit an application, resume, a copy of each transcript from all colleges/universities attended, and a short legal writing sample by 5:00 pm November 30, 2026, to the MO Public Service Commission, PO Box 360, Jefferson City, MO 65102 or via e-mail to pscjobs@psc.mo.gov. For additional information about this position, you may visit https://mocareers.mo.gov/psc or http://psc.mo.gov/General/Career_Opportunities.

The State of Missouri is an equal opportunity employer and is committed to developing and maintaining a talented workforce.